



MINUTES
Devils Lake Water Improvement District
Budget Presentation
Regular Business Meeting
Online Presentation ORS Chapter 19
May 13, 2021

Call to Order

Steve Brown, Secretary/Treasurer called the Regular Business Meeting to order at 6:07 p.m.

Roll Call

DLWID Directors Present: Steve Brown, Mitch Moore, Robb Ellis, Keith Fowler and Tina French attended the meeting remotely.

Budget Committee Present: Roger Smith, Woody Wilson, Miles Schlesinger, Larry Rich, Tom Rice

Lake Manager/Executive Director/ Budget Officer: Josh Brainerd

Approval of Consent Agenda and April 2021 Meeting Minutes

Mitch Moore motioned, "To approve the Agenda and Meeting Minutes as presented."

Keith Fowler seconded the motion. Motion passed unanimously.

Approval of Monthly Financial Report

Steve Brown motioned, "To approve the Financial Report as presented."

Mitch Moore seconded the motion. Motion passed unanimously.

Budget Presentation

Josh Brainerd presented to the DLWID Members and Budget Committee Members the Budget Draft for Fiscal Year 2021-2022.

Devils Lake Water Improvement District was established in 1984 for the "restoration, maintenance, and enhancement of Devils Lake". In 1988 property owners in the watershed voted to financially support the District with a permanent tax base. This ongoing support is budgeted each year to accomplish specific objectives that seek to meet the overriding mission of the District listed below:

- Improve and maintain the water quality in Devils Lake.

- Improve the environment for fish, wildlife, and humans in Devils Lake and its watershed.
- Improve recreational opportunities in an on Devils Lake.
- Improve and maintain safe and efficient navigation through Devils Lake.
- Increase public access to Devils Lake.
- Increase public awareness and public education of Devils Lake.

Major Variances from the Previous Year Budget and with the Upcoming Year

In April of 2021, the DLWID Board voted to enter a purchase agreement with the owner of Blue Heron Landing Marina. The property and building, which is located at 4006 NE West Devils Lake Road in Lincoln City, is the former location of Blue Heron Landing Marina. Starting this summer DLWID will have, for the first time, permanent lakefront access to Devils Lake. In addition, the property will be used as an immediate revenue stream by leasing the included docks and boat slips. The property purchase will ensure that DLWID can maintain it's current and rapidly expanding services to both local residents and visitors.

Reserve Fund (Improvement Fund)

Improvement Fund Resources (LB-11)

With interest of \$6,500, the District expects the Improvement Fund will have approximately \$60,748 available for reserve applications.

Reserve Fund (Transportation Fund)

Transportation Fund Resources (LB11)

The District expects total Transportation Fund resources to have \$22,328 748 available for reserve applications.

General Fund

General Fund Resources (LB-20)

Resources in the General Fund are from Net Working Capital, previously levied taxes estimated to be received, interest, and the Unappropriated Ending Fund Balance (UEFB) account from last year. The Net Working Capital is the sum of the monies currently in the LGIP (Local Government Investment Pool), General Fund bank account, monies in the District's local bank accounts, anticipated revenues by June 30, 2021, less anticipated expenditures expected by fiscal year end. These ongoing resources and requirements for the District are estimated.

This currently totals \$855,787 as listed on Line 32 of the LB-20 Worksheet.

General Fund Requirements LB-30 & LB-31

General Fund Requirements cover the annual operational needs of the District. This budget is structured by organizational unit as required by Oregon Law an includes

District Operations as the single organizational unit. The expenditures of the General Fund are summarized in two parts, LB-30 and LB-31 worksheets.

General Fund Requirements -- LB-30 Not Allocated

A total of \$410,737 is budgeted.

General Fund Requirements – LB-30 Allocated

The General Fund Allocated budget is \$445,050.

Personnel Services -- Personnel Services are budgeted at \$223,550.

Materials and Services -- Materials and Services are budgeted at \$221,500.

Capital Outlay -- The District does not expect Capital Outlay requirements in this budget cycle for the General Fund.

Detail of General Fund Materials and Services Requirements (LB-31)

Accounting -- Payroll and bookkeeping costs are rising year over year and are budgeted at \$14,000.

Consulting Funds -- The consulting budget is \$5,000.

Contracting Funds – Contracting is budget at \$50,000.

Elections -- This category is \$0 this year.

Equipment and Facilities Operation and Maintenance – This is in addition to the funding needed for the District boat operation and maintenance, with a total budget of \$35,000.

Insurance and Bonds – The budget is \$5,000.

Lake Level Management – The budget is \$7,000.

Legal – The budget is \$10,000.

Monitoring Expenditures – The budget is \$12,000.

Office Operations – The budget is \$8,500.

Public Relations – The budget is \$20,000.

Training and Continued Education – The budget is at \$4,000.

Transportation – The budget is \$11,000.

Vegetation Management and Control – The budget is \$30,000.

Public Comments

Judy Weddle commented that it was exciting about the purchase of the Blue Heron. She would like to see 2 boats used as water taxis for those that want to enjoy the lake. She said that she would like to see information on the Aeration Project put in the Statesmen Journal. She questioned the replanting of the clear cutting that has been done.

Closing of the Budget Meeting

Steve Brown closed the Budget Meeting at 6:36 and resumed the Business Meeting.

Committee Reports

Special Projects/ Events and Communications

Committee Update

Mitch Moore reported that the Neighborhood Association has booked 3 bands to perform at the Lake this coming July, August and September. This would be a “float in concert” to watch the performances.

Tina French thanked Mitch and the Association for putting together the performance of the bands.

Tina French motioned, “That Devils Lake Water Improvement District help sponsor the concerts with financial aid to the Neighborhood Association of \$500.”

Keith Fowler seconded the motion. Motion passed unanimously with Mitch Moore sustaining as he is part of the Neighborhood Association.

Eric Johnson said that he will be part of the advertising of the concerts.

Action Item

Update on recent and upcoming events

Fishing Derby

Wood Ducks Nesting Box Project

Save our Shoreline and Water Monitoring

Committee Update – No Update

Action Items

Boy Scouts Water Gardens Projects

New Shoreline Restoration Projects

Plant Sale

District Projects and Operations

Eric Johnson reported that information has been in the newspapers about the Blue Heron purchase.

Communications Report

Quarterly Newsletter

Lake Vegetation Outreach Efforts

Social Media Activity

Emergency Planning

Devils Lake Conservation/Aeration Project

System is due for annual maintenance anticipated work to be completed by early summer. Maintenance includes diffuser cleaning, distribution line checks, manifold adjustments, and shoreline compressor maintenance.

Devils Lake Aquatic Vegetation Management

Milfoil management update. Parrot Feather has been identified in the lower parts of the lake this year. Particularly in the slower moving water areas such as the canals near the D River. Conversations with the City of Lincoln City have garnered financial support for our continued vegetation management efforts. Another treatment is anticipated this year to eradicate the invasive milfoil before native plant life is overtaken. Last year's treatment was highly effective in removing the nuisance plant without fish and wildlife detriments and native shoreline plant habitats are flourishing in those areas. A summary of last year's treatment is posted on www.dlwid.org as well as our social media outlets.

Eric Johnson will be putting information on the web page and social media.

Action Item

Grass Carp Regulations (No update)

Airstream Pro Shoreline Aerator

DLWID plans to evaluate re-deployment once office is relocated.

Devils Lake Flood Protection

No update, currently awaiting regulatory review.

Action Items – No update

Water Quality Briefing

No change from last month. Dissolved oxygen levels are very healthy, at over, 95% on the lake bottom lakewide with no problematic algal growth at this time. e Coli sampling to begin on Memorial Day Week. EXO equipment has been maintained and professionally calibrated by the manufacturer and will continue its deployment in Devils Lake.

Adjournment

Steve Brown, Secretary/Treasurer adjourned the Devils Lake Water Improvement District Business Meeting at 7:28 p.m.

Respectfully Submitted,
Joann Glass
Recorder