



Devils Lake Water Improvement District  
Regular Board Meeting

Taft Hall  
1206 SE 48th St.  
Lincoln City, Oregon  
and via zoom

December 12, 2024

## MINUTES

1. **Called to order at 6:00 pm** by president French.
2. **Roll Call:**  
**Board members present:** Tina French and Keith Fowler (in person); Susan Elworth (virtual)  
**Board members absent:** Dayton Mays, Bob Stolberg  
**Staff present:** Boone Marker, Lake Manager

3. **Approval of December Consent Agenda and November Board Meeting Minutes**

**Discussion:** none

**MOTION:** Moved by Tina French, seconded by Keith Fowler, to approve the December consent agenda, and November 14, 2024 meeting minutes, as presented.

Voting: Tina French – yes; Keith Fowler – yes; Susan Elworth – yes; Dayton Mays – absent; Bob Stolberg – absent; Motion passed unanimously.

4. **Approval of Monthly Financial Reports – November**

**Discussion:** Discussion took place about the duplicate entry for Spectrum.

**MOTION:** Moved by Tina French, seconded by Susan Elworth, to accept the November financial report as presented. No further discussion.

Voting: Dayton Mays – yes; Tina French – yes; Susan Elworth – yes; Bob Stolberg – absent; Keith Fowler – absent; Motion passed unanimously.

## 5. Public Comment on Agenda Items

Jay Roelof commented on the Blue Heron Landing offering and asked about the office space lease. Tina responded that Dennis Regan suggested listing it that way, and it will come to the board if that is excluded in the offer. Keith commented that an offer could look very different than the listing.

## 6. Blue Heron Landing Update

**Discussion:** Boone said signs are up, and someone looked at the property that day. A waiver needs to be sign before entering the building. Boone talked about debris removal. Discussion took place about whether a 10' dumpster vs. pickup loads would be more cost effective. Boone will follow up with realtor tomorrow. He will send any information to the board.

## 7. LEI Engineering

**Discussion:** Susan commented on the boiler plate contract from LEI Engineering, and said she saw nothing to argue about. Tina talked about the scope of service, and discussion took place about whether these steps accomplish what needs to be done. Survey and mapping will be done, then work will continue with Campbell Environmental. Boone said that Campbell is on board and will bill for any work. Boone said that the District will need new designs and disposal areas. Tina asked about task 1, and whether Civil West work is adequate. Boone said that information has been provided, but may not be adequate. Boone said that public contracting under \$50,000, doesn't need to go out for bid, so task 1 will need to be kept to an amount not to exceed Discussion of limit of \$50 or \$100,000. Keith commented about the time limit, and work needs to be done within K&E's timeline. It was suggested talking to LEI about K&E's timeline. It was pointed out that permitting not a quick process. Consensus of the board is to move forward if timeline works for LEI. Discussion of process for Tina to sign the contract. Billing will be monthly for work done.

**8. Blue Heron Landing** – The City has a no cost brownfield assessment and Boone suggested that it be done, with the results passed on to the buyer. Boone said that Dennis Regan agreed that it wouldn't hurt to get the brownfield assessment done. If agreed to by board, Boone will follow up with Seth at the City. Agreed by board that this might expedite the transaction. Discussion took place about where fuel tank was previously located.

## 9. Staff Report

### District Projects & Operations

#### Devil Lake Aquatic Vegetation Management & Water Quality

- Partnership with DEQ Volunteer Monitoring Program
  - Data submission, quality assurance plans, info for 303d list, water quality monitoring methods, grants.
  - Participated in 2010

**Discussion:** Boone talked about the monitoring program, he will be working with DEQ staff, providing data from past years. County approved the building associated with the aerators. Cost of permit was discussed or chance of exemption. Discussion of the health of the lake before aerators and now, and ways to reduce cost of the permit. Location of water quality testing prior to 2020 was discussed.

### **Blue Heron Landing/Marina**

- Update: Blue Heron Landing sale
- Storage of important items and disposal of junk
- Brownfields Assessment Program from City of Lincoln City – submitted questionnaire

**Discussion:** Discussion took place previously in the meeting.

### **Devils Lake Flood Protection & Dredging Project**

- LEI Engineering submitted quote and scope of work for project.
- The city's emergency dredging permit was renewed.
- The city is doing a lake study for hydrologic services for Devils Lake flooding.

**Discussion:** Flooding of SE 3<sup>rd</sup> street is being studied for the City and Boone will be in contact.

### **Grants/Fundraising**

- Received \$2,000 from Confederated Tribes of Siletz Indians

**Discussion:** Boone reported that the District received a \$2,000 grant.

### **Operations**

- Website updates coming soon with Streamline. This update will ensure we are ADA compliant and have a fresh look.
- King Tides – Dec. 13-15 – take photos and send to [lake.manager@DLWID.org](mailto:lake.manager@DLWID.org)

**Discussion:** Boone reported on website update. He should be able to replace constant contact and it will be easy for him to place banners for updating information. Boone asked for photos, and past damage from high water was discussed. There was a report of a floating dock near West Devils Lake Road.

## **10. Board Comment**

Tina asked about the reason for data for DEQ. Boone reported that it was just to track the health of the lake. Graph of historical data was discussed and agreed that it be placed on the website. Continuity of data would be good for future use.

Boone said he will update next month re: LEI.

## **11. Public Comment**

There was a question about lake level hourly monitoring data from Blue Heron Landing on the website. Boone pointed out where it is located on the website. Boone will post something about how to interpret the data. Boone will work on converting meters to feet in that data. Suggestions were given about titles of data. Placing a box on the website, with today's lake conditions was suggested.

Suggestion of meeting at city hall again, and meeting in the afternoon when city staff is available. Afternoon meeting would not work for current board. Another suggestion was to get some camera equipment to film at the current meeting location, then posting on the city website, to get more information to constituents. Discussion of posting on DLWID website. One meeting at community college, with no cost, where technology is very good was mentioned.

Comment about distraction on zoom when there is discussion in the audience.

Meetings are recorded, Boone can ask about space on website to post those videos. Boone will ask City staff about posting videos of meetings. Suggestion of posting on YouTube. Suggestion of link on DLWID website to where videos of meetings are found. Boone will talk to new website host about posting videos.

It was announced that Devils Lake Neighborhood Association will be meeting the beginning of January with a new president who will be living here full time and will form a new board. It was reported that several people have come forward, offering to help.

## **Meeting adjourned at 7:01 pm**

### **Next Meeting:**

- January 9, 2025 – 6:00 PM – Susan said she will be unavailable, back in person for March meeting, and will attend the February meeting via zoom

Submitted by Susan Wahlke