



Devils Lake Water Improvement District  
Regular Board Meeting  
Taft Conference Hall  
1206 SE 48<sup>th</sup> Place, Lincoln City, OR  
and via zoom

April 11, 2024

## MINUTES

**1. Called to Order at 5:56 pm** by Chair Tina French

**2. Roll Call:**

**Board Members Present:** Tina French, Keith Fowler, Dayton Mays (in person), and Susan Elworth (via zoom)

**Board Members Absent:** Mitch Moore

**DLWID Staff Present:** Boone Marker

**3. Approval of April Consent Agenda, March 12, 2024 work session meeting minutes, and March 14, 2024 board meeting minutes**

**Discussion:** None

**MOTION:** Moved by Dayton Mays, seconded by Susan Elworth, to approve the April consent agenda, March 12, 2024 work session meeting minutes, and minutes of the March 14, 2024 regular board meeting, as presented. No further discussion. Motion passed unanimously.

**4. Approval of Monthly Financial Reports**

**Discussion:** Tina asked about total office expense being over budget (212%). Tina and Boone discussed the itemized expenses, elections expenses contributed to that overage. Boone will follow up with Cameron. Susan asked about the management report, check register part, and Jimmy's bill. Boone said that he talked to Jimmy and was told that was Christina's 20 hours/week, and this should not be ongoing, as phone has been transferred to Boone's phone. Susan asked about power washing of docks, Boone said that docks will be pressure washed in good weather, but it was agreed that Boone should continue to do the weeding through the winter. Susan also asked about charges on credit card for Spectrum in addition to a check.

Tina said there were two invoices, probably one for phone and for internet. Boone will find out why two different methods of payment this month, but not last month. Possibly one for internet at marina. Discussion of providers and payments. It was agreed that DLWID doesn't want to lose the 5330 number. Boone will confirm with Cameron what bills are phone.

**MOTION:** Moved by Susan Elworth, seconded by Dayton Mays, to approve the March financial reports as presented. No further discussion. Motion passed unanimously.

## 5. Public Comment on Agenda Items

None at this time.

## 6. STAFF REPORT

### District Projects & Operations

#### A. Devil Lake Aquatic Vegetation Management

- Acquiring quotes for harvester operations for 2024.
- Schedule pre-season maintenance for harvester.

**Discussion:** Boone reported that he is working on bids again, as the NextGen contract was only for 2023, so a new bidding process needs to be done. Tina asked for a meeting with Boone, Dayton and operators (Tom and Tom) to discuss maintenance and scheduling. She asked that Boone give the NLSS shop a heads up for the scheduling of needed maintenance.

#### B. Blue Heron Landing/Marina

- Advertising early bird specials and pre-registration for summer. Save \$75 if signed up for 3-months.

**Discussion:** Boone reported that he is advertising a discount in the Chamber's Friday Flyers this month. He's had four inquiries, but has seen no money yet. Boone needs a board member to work with him on this project. Susan suggested waiting for new board members. Tina said she is willing to help in the interim, if needed.

#### C. Devils Lake Flood Protection & Dredging Project

- Looking to partner with K&E for dredging project.
  - Working with SDAO on RFP info in accordance with special district requirements for project bids.

**Discussion:** Boone said he is looking to partner with K&E, and he is working with SDAO to get an RFP out, but thinks he should file for an exemption from the RFP process. Preliminary quote is \$350 - \$500,000. Discussion took place about the reasonableness of the bid, which was less than previous bids. Boone will work with Rep. Gomberg and Sen. Anderson about funding from the State legislature.

#### **D. Communications Report**

- Additional water level stations are being researched for reference points.
  - The state water master requires the district to monitor water elevation daily.
  - Reference points can also be added to personal docks on the lake by homeowners.
- Quote on fixing the display board structure at Regatta Park. \$1,500 – plan to have this completed before June.
- New recreation info for the website should be up soon. Will include boat launch access points, swimming areas, fishing, birding, and other recreational activities.

**Discussion:** Bill said that the State Water Master requires a daily measurement of water level. Boone said he talked to someone from Lake Oswego about their methods, and they recommended one that was \$2700 and needs a data plan. He said the impoundment structure is solid and was certified as the height above sea level, and the measurement needs to be elevation from sea level. Discussion took place about methods of measurement of lake level. Some property owners have their own gauges. Current cost for temp, lake level and rainfall is \$750/month to Bill to measure each day. Boone will research alternative methods. Alternate method may save money. Boone would like the display board at Regatta Park fixed by June. He's still working on the website. He has been sharing things on social media.

#### **E. Grants/Fundraising**

- Proposal to City for funds assistance for harvesting was rejected.
- STCCF awards announced April 24. Requested \$10K for harvesting funds.
- Additional grants for watershed enhancement and salmon habitat related to dredging project once RFP proposal is selected.

**Discussion:** Boone reported that the City has rejected his request for funds to assist with harvesting. Tina asked about funds from public works, if not parks budget. STCCF notification will be soon. Tina suggested looking for FEMA grants, emphasizing flood protection.

#### **F. Budget Committee**

- Budget draft is complete. The Budget hearing announcement will be in the April 10 Lincoln County Leader.
  - Proposed dates:
    - April 10 – Publish 1<sup>st</sup> Public Meeting Notice
    - April 10 – Proposed Budget available on website
    - May 9 – Budget Committee Meeting & Approval
    - May 22 – Publish Budget Summary & Hearing Notice
    - June 13 – Adopt Budget and Resolutions

**Discussion:** Boone reported that the proposed budget has been sent to board members and budget committee members. Boone talked to Frank about the balance due with Country Media, it was taken care of, and the notice published. There will be public comment opportunity on May 9<sup>th</sup>. LB forms on website tomorrow.

## G. Operations

- Filling Mitch Moore's Board of Director's seat – applications available on DLWID.org. Position would start July 1, 2024.
- Term expirations 2025 & elections

**Discussion:** Discussion took place about board seats: One director seat will be available July 1. Keith and Susan and Dayton and new person will all have to run in spring of 2025. Colin left May 2023, Dayton began June 2023. Boone will send out press release and Friday Flyers and advertisement in Lincoln County Leader and include that the Blue Heron Landing committee has openings. Susan asked who is needed for Blue Heron Landing, and that the person needs to be budget minded, construction background, and capital fundraising experience. Discussion about who will replace Mitch as board member on Blue Heron landing project – Tina willing to fill in until new board member appointed.

## H. Events

- Free fishing weekend – June 1
  - Partnering with Lincoln County Sheriff's Dept., Lincoln City Parks & Rec, Oregon State Marine Board to host boat inspection and lake information day. Additionally, I am seeking volunteers/partners for free fishing help.

**Discussion:** Discussion took place about the new parks in town. Boone said he is working with LCSD and OSMB for the event at Regatta on June 1<sup>st</sup>. He's still looking for volunteers. More discussion was about fishing poles. Further discussion about bringing back the carp festival, and that it would be an opportunity to educate the public. Boone will have an informational booth about what DLWID is doing on June 1st. Discussion took place about deed restrictions on the property and changes that have been made. Boone said he has had no recent word from jet ski race people. Discussion took place about other races in the fall.

## 7. Public Comment

Jay Roelof encouraged the board to think about the Blue Heron Landing project, and an alternate plan to sell the property, during the summer ideally, not winter. Discussion took place about future plans for the Blue Heron property. It was noted that the balloon payment is due in November 2026.

Tina asked about a meeting with Rep. Gomberg and Sen. Anderson about support for dredging. Boone said he will set up a meeting. Boone will email board members about possible future meetings. City will do their work next summer, so DLWID may be able to schedule its work over multiple budget years.

Susan asked about a budget item for anticipated consultants for grant writing. Boone said he has included some money. Tina would like the Blue Heron committee to explore grant opportunities.

Board meeting in May will follow the budget hearing.

Meeting was adjourned at 6:52 pm

Next Meeting: Thursday, May 9, 2024 at 6:00 pm

Submitted by Susan Wahlke