



**MINUTES**  
**DEVILS LAKE WATER IMPROVEMENT DISTRICT**  
**REGULAR BUSINESS MEETING**  
**Lincoln City Council Chambers**  
**FEBRUARY 14, 2019**

**I. Call to Order**

**Kent Norris** called the Devils Lake Water Improvement District Regular Business Meeting to order at 6:00 p.m.

**II. Roll Call**

**Present:** Kent Norris, Tina French, Bill Sexton, Kathy Kremer, Steve Brown  
**Lake Manager/Executive Director:** Josh Brainerd

**III. Approval of Consent Agenda Items**

- a. Minutes of the Previous Meetings
- b. Financial Report

**Tina French** moved, "To approve the Consent Agenda as presented."

**Bill Sexton** seconded the motion. Motion passed unanimously.

**IV. Public Comments on Agenda Items**

*This is an opportunity for members of the audience to bring to the District's attention any item not listed on the agenda for public hearing.*

Miles Schlesinger shared he has found some files he had from years back and asked one of the suggestions was about signage of the lake at the North west corner of Devils Lake road. Ray Drayton said, at the time, he would put up a billboard showing direction with arrows and information on what is happening at the lake. Miles said he would like to see the billboard go up and now is the time.

**Kent Norris** suggested that Josh Brainerd and Bill Sexton speak to Ray Drayton about the signs.

**V. Continuing Board Business**

**Committee Briefings**

**i. Sewer Committee**

**Tina French** reported that they had a great committee meeting. The consensus from the meeting was the sewer project presented by Civil West is too expensive. It was stated by Erve Potter that sewerage on the back side of the lake is not good for the lake environmentally at this time. Tina said the conclusion from the meeting was: Do they recommend a citizen committee move forward to form a sewer district? Bryan Green said he will give an official report at the March Board meeting.

**ii. Special Project/Events and Communications**

**Bill Sexton** reported there is no date yet set by the Sheriff for the boat safety program. Tom Wood and Josh Brainerd will be working up a viable solution for the title sand that the state will accept. Neighborhood Association had a meeting about planning for the fireworks coming in July with the city. It was reported the floating gardens are starting to re-sprout and regrow. Bill encouraged others to get on the list for the garden project.

**Kent Norris** said there has been a lot of cleanup done on East Devils Lake road. **Bill Sexton** said the work crew from Lincoln County Corrections did a lot of extra cleaning along the road. The committee will continue to work on the cleaning project as it is always needed.

### **iii. Save our Shoreline and Water Monitoring**

**Susan Barnes**, from ODFW, will be here March 9 at 10 a.m. for a work session to talk about the western pond turtles.

#### **b. Projects and Operations**

**Josh Brainerd reported:**

##### **Devils Lake Conservation Aeration Project:**

All aeration system equipment is functioning as planned and required.

All oxygen readings have been consistent.

**Kent Norris** asked about the power billing and where it is in the budget. **Josh will check on where the Pacific Power billing is showing up on the budget. Josh will also have a meeting with Teresa on what is shown on the budget.**

##### **Devils Lake Video Pacific Monitoring Project:**

**Kent Norris** asked about the cameras. Josh will be talking to Century Link on sights for the internet and quality including the weather station.

**Bill Sexton** said they will be doing a weekly inspection. Josh said he tries to go every day to check the system and they will need a clip board routine showing who did the inspections and when. Josh said he and Bill will work together on the daily and weekly visual inspections.

##### **D River/Devils Lake Flood Protection:**

The sand and storm debris continues to be an issue; and staff has met with Lincoln City Mayor, Dick Anderson and the Devils Lake Neighborhood Association to see how they can meet this problem either with permits or other options. This effort is expected to result in a multi-member group that meets monthly. DLNA will conduct a meeting with Lincoln City leadership in March 2019 and looking for permission from the state. They will be clearing logs to keep the channels open after the king tides go through.

##### **Water Quality Briefing**

Clarity of the water is outstanding -- no algae.

**Kathy Kremer** commented on the mud going into the lake from Thompson Creek due to the amount of rain fall.

#### **VI. New Business**

##### **District Manager Employment Agreement**

**Tina French moved**, "To approve, the District Manager Employment Agreement retroactive to December 28, 2018 with Josh Brainerd."

**Kathy Kremer** seconded the motion. Motion passed unanimously.

#### **VII. Non-Agenda Items**

**Kent Norris** commented that he doesn't like the new changes to the agenda. He wants to see action items on the agenda and also include the Devils Lake Plan.

**Steve Brown** commented that they need to keep a list of action items and to keep the agenda to one page. **Steve asked Josh to send out a rough agenda outline and the board send a rough outline to Josh on what they would like to see.**

**Kent Norris** said that the web site needs work and it needs to be more user friendly.

**Steve Brown** suggested a comment area needs to be added. Josh said there is a contact button on the web site where comments can be made.

**Kent Norris** reported that an executive session needs to be scheduled for the quarterly review of Josh Brainerd.

**Steve Brown** said he would like to see the board consider a biannual review for this next year.

**Tina French** said a biannual review is more than enough.

**Kathy Kremer** asked Josh what he thought about a biannual review.

**Josh Brainerd** feels he has an open communication with the Board.

**Bill Sexton** said he likes the biannual review.

The Board agreed to do a six month biannual review, Executive Session, for Josh Brainerd in April and then in October.

#### **VIII. Additional Comments from Citizens Present on Non-Agenda Items**

*This is an opportunity for members of the audience to bring to the District's attention any item not listed on the agenda for board discussion.*

No comments were made from citizens present.

#### **IX. Board Comments and Announcements**

**Tina French** said she will not be attending the April 11 board meeting.

#### **X. Adjournment**

**Kent Norris** adjourned the Devils Lake Water Improvement District Regular Business Meeting at 7:05 p.m.

Respectfully Submitted,  
Joann Glass  
Recorder