



**MINUTES**  
**DEVILS LAKE WATER IMPROVEMENT DISTRICT**  
**REGULAR BUSINESS MEETING**  
**Lincoln City Council Chambers**  
**DECEMBER 13, 2018**

**Kent Norris** called the Devils Lake Water Improvement District Regular Business meeting to order at 6:00 p.m.

**I. Roll Call**

**Present:** Kent Norris, Tina French, Kathy Kramer, Steve Brown

**Excused Absent:** Bill Sexton

**Executive Director/Lake Manager:** Josh Brainerd

**II. Consent Agenda**

**a. Minutes of the Previous Meetings**

**b. Financial Report**

**Steve Brown** moved, "To accept the Consent Agenda as presented."

**Kathy Kramer** seconded the motion. Motion passed unanimously.

**III. Comments from Citizens Present on Agenda/Non-Agenda Items**

*This is an opportunity for members of the audience to bring to the District's attention any item not listed on the agenda for public hearing.*

Susie Henderson said she was speaking on behalf of Bill Sexton, Chair of the Special Projects Committee. The Committee did their ribbon cutting ceremony on behalf of the Aireation Project and there was a lot of effort by a lot of people and they wanted to make sure that everyone Involved got their credit: Tom Wood, Josh Brainerd, The Lincoln County Road Department, The Lake Savers and John Tucci, Pacific Power, Morris Excavation, Green Light Electric, Clinton and Janet Gates, The Siletz Tribe, The Speck Committee, The Floating Feather Catering and Star Bucks, C and X Construction, Dana Moore and Mariellen Rich, Julie Sexton and all the Board members. This could not come together without the help of everyone. Thank You!

**IV. Unfinished Business**

**a. Committee Briefings:**

**i. Sewer Committee**

**a. Committee Update**

**Tina French** reported earlier tonight this was the first meeting in several months they have had due to waiting on a document and finally received which is the Sewer Service Financial Evaluation white paper put together by Civil West. There was a draft received from Civil West in November and the Committee made a few clarifications and they received the final immediately. The final draft, which the Committee reviewed, now is looking at how to get this information to the affected property owners. The Sewer Committee has been asked to look at during their January meeting to look at if a sewer district is to be formed who does this. The DLWID Board members and the Sewer Committee members need to have a discussion on what the next step is and what the districts role is.

**Kent Norris** thanked those involved with the report and how it gives an accurate depiction of what it takes to put a sewer system around the east side of the lake and what the real cost will be.

**Steve Brown** asked if this report was available to the public. Josh replied he can post it on the web page. Steve said he enjoyed the detailed steps going forward and the information on the long term in getting the lake sewerred.

b. Next meeting TBD

## **ii. Special Projects/Events and Communication**

### **a. Committee Update**

**Kent Norris** shared notes from Bill Sexton reporting the Lake clean up and a road cleanup is scheduled on the east side of Devils Lake Road May 7th, at 9 a.m. meeting at Faith Baptist Church. Bill and Julie will serve a hot lunch at the end of the cleanup at the state park. Volunteers are always welcome to come and help. A fall cleanup is usually done on West Devils Lake Road. Bill said he has talked to the Sheriffs' office and they will be putting on a safety clinic sometime in June once again. This includes paddle boards and kayaks. Bill said the Airstream pro has been taken out of commission and will be placed in the lake sometime in February and Blue Heron Resort said they are willing to have it placed at their place.

b. Next meeting TBD

## **iii. Save our Shoreline and Water Monitoring**

### **a. Committee Update**

Mariellen Rich said there will be a committee meeting at 3:30 p.m. before the Board meeting in January. Thanks to Josh they have contacted Susan Barns of ODF&W about the western pond turtles. Susan has agreed to come for a work shop on March 9th from 10 a.m. – Noon at the OCCC. Josh said Susan will be bringing live and not live specimens for everyone to see and share the challenges they are having in propagating them that are in captivity.

b. Next meeting January 10, 2019, 3:30 pm OCCC.

## **b. Projects and Operations**

### **i. Devils Lake Conservation/Aeration Project**

All 25 diffusers are installed in the lake and are operational. The compressor and shoreline equipment are operating as intended. A wooden fence which includes additional sound dampening has been installed around the compressor and electrical components. After measuring with Db meter, the sound was found to be further reduced by a couple of Decibels.

**Kent Norris** ask about more informational signage and the status. Josh said the lake map sign and the notice safety sign which needs to be posted will get with Julie on where they are with putting up the "How it Works" sign.

**Josh Brainerd** reported he is working on putting something on the Manifold to help deaden the sound at the shore line.

**Steve Brown** talked to Bill Sexton and he is looking at a roof to help with the sound similar to what John Tucci has done to the other ones to reduce the sound volume.

### **ii. Devils Lake Video Monitoring Project:**

The cameras have been mounted and installed. DLWID staff is currently working on the systems power supply and internet connection.

### **iii. Airstream Pro Shoreline Aerator:**

The shoreline Airstream Aerator continues to operate at its location near the D River. DLWID staff has met with a local property owner on Crystal Lagoon near the 1<sup>st</sup> St. canal. Moving

the equipment to the new site is anticipated during the month of December depending on the availability of installing the required power supply at the new site. Historically the Crystal Lagoon has lower water clarity and appears to have low water movement which has contributed to a build up of muck. The airstream equipment has proven to improve water quality in confined areas and we can predict that it will have a beneficial effect at the proposed Crystal Lagoon site. Will also put at Indian Shores.

**iv. D River/Devils Lake Sediment and Debris Control Program:**

Outreach meetings expected are expected to begin late December. Staff is currently reviewing extensive documentation in the DLWID archives and additional correspondence from the USACE to help in initiating this effort. Josh said he is going to talk to the Army Corps of Engineers concerning the debris removal as a long-term solution.

**Josh Brainerd** reported he is researching all the years of information to know what can and can not be done with the debris. There was a discussion on how this all came about and where it is all going and who is responsible for a solution.

**v. Water Quality Briefing:**

Recent water testing results indicate that dissolved oxygen levels have stabilized at a healthy level in the water column. In addition, water clarity continues to improve and the visible algae in the lake is almost indiscernible in many areas. Staff will continue monitoring throughout the winter months. The boat has been pulled out of the water and has been winterized.

**Kathy Kremer** thanked Meriellen Rich, Susie Henderson and Julie Sexton for helping with the Angels Anonymous Tree by getting donations, decorations for the tree and decorating the tree plus receiving donations for presents under the tree. They received \$1500 for the tree which was given to Angels Anonymous. Bill Henderson and Tom Rice also helped decorate.

**V. New Business**

**Kent Norris** reported the Board is in new contract negotiations with Josh. An executive session will be called to finalize the contract with Josh.

**Steve Brown** said he has been looking at the old contract and has concerns on whether it meets federal and state regulation and what the content should be and questioned if the contract was written by an attorney. Steve said he is recommending that an Attorney prepare the contract for Josh to benefit and protect the District. The information that he has given to each of the Board members is from an Attorney in Salem including information about the firm. He believes this firm would be a good fit for what they need in constructing a contract.

**Kathy Kremer** said she has worked with this firm and they were very professional.

**Tina French motioned**, "To have Steve Brown contact Saalfeild Greggs PC to rewrite employment contract and is authorize to spend up to \$1500.

**Kathy Kremer** seconded the motion. Motion passed unanimously.

**Kent Norris** asked Josh if he will be contacting interns again for this coming year?

**Josh Brainerd** said he will be contacting the Oregon Coast Community College if they have anyone for internship.

**Tina French** asked about the Oregon State and Josh said the District does not have the resources the College requires for this program of internship.

**Tina French** asked about changing the format of the meeting agenda to be more conducive to the Board. Josh said he will look at different formats from other board meetings.

**Kent Norris** suggested having status reports. **Steve Brown** suggested a need for action items. Steve said he gave Josh a format he used in the past at Board meetings that would be more effective.

**Josh Brainerd** said he will put a test agenda out for the January meeting.

**Steve Brown** asked **Josh** to provide to the Board a budget calendar and place on the agenda next month to appoint a Budget Officer.

#### **VI. Non-agenda Item**

**Steve Brown** and **Kent Norris** will be a meeting on Tuesday at TLC to clarify the signers for the District.

#### **VII. Additional Comments from Citizens Present on Non-Agenda Items**

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**Chester Noreikas** said Thank you to the Honorable Directors and Lake Manager for their time and the energy contributed improving the health of the lake. The completion of the Aeration Project has been a terrific accomplishment. The Floating Garden project has been successful and is another beneficial project for the health of the lake. Thinking of Turtles and pursuing them is exciting. **Chester** fills his tax money going to the District has been well spent. Thank You! P.S. Actions Items on the agenda would be very helpful. Bravo! to all!

#### **VIII. Board Comments and Announcements**

#### **IX. Adjournment**

**Kent Norris** adjourned the Regular Devils Lake Water Improvement District Business meeting at 6:53 pm.

**Respectfully Submitted,**

**Joann Glass**