



**MINUTES
DEVILS LAKE WATER IMPROVEMENT DISTRICT
REGULAR BUSINESS MEETING
Lincoln City Council Chambers
July 12, 2018**

Kent Norris called the July 12 Devils Lake Water Improvement District Regular Business Meeting to order at 6:02 p.m.

I. Roll Call

Present: Kent Norris, Tina French, Bill Sexton, Kathy Kremer, Steve Brown

Executive Director/Lake Manager: Josh Brainerd

II. Consent Agenda

a. Minutes of the Previous Meetings

b. Financial Report

Kathy Kremer motioned, "To approve the Consent Agenda as presented."

Steve Brown seconded the motion. Motion passed unanimously.

III. Comments from Citizens Present on Agenda/Non-Agenda Items

This is an opportunity for members of the audience to bring to the District's attention any item not listed on the agenda for public hearing.

Larry Rich commented that dead fish have been in front of their dock about a month ago and lasted about a week. He has talked to Josh and asked ODFW to pick them up and test and they have not done this to date. He helps with getting sample testing and the test number was for e-coli sampling was 579 at Thompson Creek and 406 is red. The testing at the culvert was 2419 and that is constant. He would like to see pressure be put on the City, County or ODFW to do some testing to find out why the numbers are so high and where the contamination is coming from.

Josh Brainerd said they have notified DEQ and it is on their radar.

Kent Norris requested from Josh to bring back at the next meeting what is happening with the different agencies in finding out what is happening and why.

The Board had a discussion on how to get from the agencies what is going on and getting reports from them.

i. Election of Officers

Tina French motioned, "To have Kent Norris as Chair, Tina French as Vice Chair, and Steve Brown as Secretary/Treasurer".

Kathy Kremer and **Bill Sexton** seconded the motion. Motion passed unanimously.

IV. Unfinished Business

a. Committee Briefings:

i. Sewer Committee

a. Committee Update

Tina French reported the meeting was postponed until July 19, 4 p.m. at the OCCC.

ii. Special Projects/Events and Communication

a. Committee Update

Bill Sexton reported on the safety program with the Sheriff over the 4th with 20 people showing up and getting stickers and information on what type of equipment to have on their boats. This went really well and look forward for this event to happen next year.

Bill Sexton read the minutes, recorded by Susie Henderson, from the regular meeting that was held after the marine safety event.

Lopez and Daughtry were the Marine Deputies attending the safety program and were more than willing to do support the program.

Road side cleanup will be Tuesday, June 5 east side and Tuesday, Sept 11 for the west side of the lake. There will be no 4th of July cleanup due nothing to clean up as what is there sticks to the bottom as sediment. There was a July 5 cleanup which there was minimal debris of nonrelated fourth of July debris.

b. Next meeting TBD

iii. Save our Shoreline and Water Monitoring

a. Committee Update

Josh Brainerd introduced Christa Gabbard, student interim for the summer working 20-30 hours per week. Christa said she is excited and enjoying it.

Mariellen Rich reported they took 15 samples and Christa was with them. They do the postings on Thursday with the results from the testing. Six Plants were put in the floating gardens and are doing well.

Kent Norris said they planted the 120 plants at three different areas and did not put in the lake as they were not appropriate for the lake.

b. Next Meeting TBD

b. Projects and Operations:

Josh Brainerd Reported:

i. Devils Lake Conservation/Aeration Project:

With the approval to move forward with the project and the project award to Lake Savers, Staff has been in frequent contact with the company to coordinate for start date, and inbound project materials handling and storage. Staff has contacted Pacific Power to begin the process of setting up an account, requesting project power to the Water Lane site, and coordination for the project electrical permit. All requesting documents have been completed all will be forwarded to Pacific Power once a check for all fees. Staff received the electrical specifications and drawings/photographs and met with Justin Mena, of Green Light Electrical to walk the Water Lane compressor installation site and provide him appropriate documents. He will submit to staff a proposal to provide and install all project required electrical equipment to support the project mechanical equipment and all related permits. Staff will be in frequent contact with Lake Savers, July-September to ensure all pre-construction activities are well coordinated.

Staff is processing the Department of State Lands (DSL) Special Use Application (has already been preapproved) and will submit to application packet once a permit fee check has been received. The Special Use document is similar to a utility easement and is a requirement process allowing us in install air lines and diffusers on the lake bottom. We are on track.

Tom Wood, Project Manager for the Board, reported:

He has spoken with John Tucci about a contract document and John said he has what is needed and is all inclusive for all aspects as a contractor. Justin Mena, electrician, priced out worst case of about \$10,000 estimate. A Resolution was presented to the Board.

Steve Brown shared his hesitation on signing a resolution and still has not seen any written contract.

There was a discussion on how to see the contract before signing the resolution by having an executive session and then moving into a special meeting for approval. Conclusion was to receive a contract for review which would not require a resolution.

ii. Devils Lake Video Monitoring Project:

Staff is working with Dewey's Designs to determine hardware/camera needs as well as installation sites with available power and internet access. Lines are in and ready to install and very soon will have live camera feed to the web site.

iii. Low Pressure Sewer System Financial Evaluation:

Tom Wood Reported:

Staff met with Keven Shreeve, PE, from Civil West Engineering Services to receive an interim update on the Evaluation report progress status. Staff will meet with Keven Shreeve after August 1, 2018 to review first draft document. Preliminary work to date includes: On-going discussion with E-1 regarding individual system costs.

1. On-going discussion with E-1 regarding individual system costs
2. Discussions with County Planning regarding demographics and impact of new (July 1, 2018) rules/regulations regarding accessory Dwelling Units (ADU) that are now allowed within UGB
3. Discussion with County Sanitarian regarding existing septic system decommissioning requirements
4. Many financial model tables complete in draft form
5. With the receipt of Civil West's recent invoice, they are now 25% complete with the project.

iv. Grant Updates:

Reservoir Fisheries Habitat Partnership Grant opportunity
Currently collecting application materials

V. New Business

Josh Brainerd reported that Miles Schlesinger requested, at the last meeting, a report and letter to the city on extending a road for East Devils Lake Road. Miles clarified it is Foot Hills Blvd. was designed for local use only generated from 32nd Street and connected to East Devils Lake Road eventually and this is part of the City master plan.

The Board agreed this is not part of their mission and until they receive a formal request will not act on this project at this time.

VI. Non-agenda Item

Steve Brown, Secretary/Treasurer, added that Teresa Kronstedt, Park Lane Accounting, did not get finances in and was waiting on the accessors office to get those. If looking at finances at the meetings they need to review before meeting not at the meeting. He doesn't feel he can do his job as Treasure accurately if he doesn't have all of the reports before the meeting.

Kent Norris suggested that they set dates with Teresa as to when she can get the financial report to them and the Board approve them separately under the consent agenda.

VII. Additional Comments from Citizens Present on Non-Agenda Items

No additional comments were presented from the Citizens present.

VIII. Board Comments and Announcements

Bill Sexton showed off the new volunteer orange vests for special projects. Funding for the vests were donated by an anonymous donator.

Bill Sexton is in process of transitioning the airstream probe. The Aqua thruster is moving water and enhances fish habitat by moving 400 gallons a minute.

Kent Norris commented this is a great exciting time for the DLWID and they have a great opportunity for an aeration system and the positive impact on the lake is great.

IX. Adjournment

Kent Norris adjourned the Devils Lake Water Improvement District Regular Business Meeting at 7:44 pm.

Respectfully Submitted,
Joann Glass