



MINUTES
DEVILS LAKE WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING
Lincoln City Council Chambers
July 13, 2017

Kent Norris, Chair called the Devils Lake Water Improvement District Business meeting to order at 6:03 pm.

Oath of Office

Kathy Kramer took the Oath of Office for Director Position 4 and **Steve Brown** took the Oath of Office for Director Position 5 of the Devils Lake Water Improvement District. Their terms will run from June 30, 2017 to June 30, 2020.

Election of New Board Officers for FY 2017-2018.

Nomination of Chair was for Kent Norris for the next year.

Kent Norris accepted the position of Chair for the DLWID Board for the next year.

Nomination of Vice Chair was for Tina French for the next year.

Tina French accepted the position of Vice Chair for the DLWID Board for the next year.

Nomination for Secretary of Treasurer was for Steve Brown for the next year.

Steve Brown accepted the position of Secretary of Treasurer for the DLWID Board for the next year.

I. Roll Call

Present: Kent Norris, Tina French, Bill Sexton, Kathy Kramer, Steve Brown

Lake Manager: Josh Brainerd

II. Consent Agenda

a. Minutes of the Previous Meetings

b. Financial Report

Steve Brown motioned, "To accept the Consent agenda as presented."

Kathy Kramer seconded the motion. Motion passed unanimously.

III. Comments from Citizens Present on Agenda/Non-Agenda Items:

This is an opportunity for members of the audience to bring to the District's attention any item not listed on the agenda for public hearing.

Mitch Moore commented on the DLWID Association Meeting. He was glad he could watch the Board business meetings on video. Mitch reported July 3rd was a big event with the boat parade that was led by Sheriff Bruster and the fireworks display later in the day was a success. Mitch said Thank You to all those from the Neighborhood Association that continue to be active in the DLWID Committees. His wife, Dana helped a man who was in distress due to his dog being in the water and with her help it all had a positive outcome.

Tina French commented that she really liked the new Devils Lake Neighborhood Association signs. They look great.

Kent Norris suggested that the Board needs to contribute to the fireworks. This would come under events that is already a line item in the budget.

IV. Unfinished Business

a. Committee Briefings:

i. Sewer and Septic Inspection Committee

Brian Green, Chairman of the Committee reported 579 letters with the survey cards were mailed out. The cost was \$500 and mailing \$173 and the Committee sends a Thank You to the Chamber, Quality Printing and Leslie his wife for getting the letters with the survey cards mailed out. So far 78 survey cards have been returned. Thirty-two have been favorable, thirty-one have been unfavorable and fifteen have been neutral. Question No. 1 asked, "Do you think the septic or septic system on your property will need to be replaced"? Of the 32 that responded favorably 30 of those people said, "Yes". Brian shared that in the near future there will be a financial infrastructure work shop July 20th in Silverton. There will be a sewer work shop on July 29th, 10:30 am at OCCC with open ended discussions for the big picture to get input from citizens on the sewer project.

Steve Brown ask about the format for the work shop and will the board members have a copy.

Brian Green said the committee membership is six members and need a board liaison. Next meeting is tomorrow at 4:30 pm at OCCC.

Tina French encouraged everyone to return their survey cards.

Kent Norris expressed that comments from everyone is very helpful in making decisions.

Tina French said she will become the liaison board member for the Sewer and Septic Committee.

ii. Special Projects/Events and Communication Committee

Steve Brown gave a report about the clean up around Devils Lake and received a positive response from Lila Bradley, City Hall Representative for the West Devils Lake Road clean up.

iii. Save our Shoreline and Water Monitoring

Mariellen Rich, Chairman reported and talked about the July 11 e-coli results and Thompson was clean at the Lake and Rock Creek at East Devils Lake Road is good. Bill Sexton will be taking on the Thompson Creek project. Bill Sexton said he will be partnering with Josh Brainerd and Tom Wood to present a work shop with the County for clarification on the reports being received.

Mariellen said they are exploring different plants for the shore line restoration plan.

Steve Brown suggested that he, would like to see more pictures on the web page of the different plants.

Kent Norris said that the plants he planted a year ago on the shore line have done wonderfully and the ones in the water have done poorly about twenty have survived. The project needs to be monitored for about five years so there is time to see what happens.

b. Projects

i. Devils Lake Sediment Removal Project

Josh Brainerd reported they have been very busy with their projects and have moved the mobile unit of the main stream aerator from the test site it was at over to Pat Doolings' house and it is ready to be turned on early part of next week. They will need to decide at the next Board meeting if they want to keep this equipment for future use. There was discussion on the use of the equipment at the different areas in the lake.

ii. Devils Lake Aeration Project

Josh Brainerd reported have made a substantial amount of progress. They need to decide on a location before the permitting stage.

Tina French asked if there was an apparatus that could be used to test the decibels and who can hear it and if it will be acceptable or not before placing the compressor.

iii. Website Update

Josh Brainerd reported the update is looking good and on the rise for a number of hits on files and pages. The web site should be a great tool in the upcoming months for getting updates.

Josh Brainerd reported they have received a substantial donation to the DLWID from a person that does not live on the lake but sees all the great work that has been done.

V. New Business

i. Safe Deposit Box approval of Signatories

Josh Brainerd asked for signature approval to take the former managers name off of the access to the safe deposit box and to put his name, Josh Brainerd on the paperwork so that he can access. All agreed that Josh would be a signer.

Kent Norris motioned, "To give Josh Brainerd the authority to access the safe deposit box." **Kathy Kramer** seconded the motion. Motion passed unanimously.

ii. Contract for Bookkeeping/Accounting Services

Josh Brainerd asked that Teresa Kronstedt contract extended for another year and add to the contract that she will interface with the accounting firm that she works with them to make the information and audits complete. Also added to the contract was that Teresa shall attend budget committee meetings and attend quarterly meetings so that all is on the same page as far as finances. There will be no more than 4 meetings a year she will need to attend.

Kent Norris motioned, "To enter into a contract with Teresa Kronstedt for the appropriate changes for bookkeeping for the next year." **Steve Brown** seconded the motion. Motion passed unanimously.

VI. Non-agenda Item

There were no non-agenda items from the Board.

VII. Additional Comments from Citizens Present on Non-Agenda Items

This is an opportunity for members of the audience to bring to the District's attention any item not listed on the agenda for board discussion.

There were no additional comments from Citizens present on non-agenda items

VIII. Board Comments and Announcement

Bill Sexton welcomed the new board members and their willingness to participate in the board meetings and appreciates their service. All Board members agreed.

IX. Adjournment

Kent Norris, Chair adjourned the Devils Lake Water Improvement District Business Meeting at 7:09 pm

Respectfully Submitted,
Joann Glass